

To:

Family Planning
Clinics

HMOs and Other
Managed Care
Programs

Changes to local codes and paper claims for family planning services as a result of HIPAA

This *Wisconsin Medicaid and BadgerCare Update* introduces important changes to local codes and paper claims for family planning services, effective October 2003, as a result of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA). These changes include:

- Adopting nationally recognized codes to replace currently used Wisconsin Medicaid local codes.
- Revising CMS 1500 paper claim instructions.

A future *Update* will notify providers of the specific effective dates for the various changes.

Changes as a result of HIPAA

This *Wisconsin Medicaid and BadgerCare Update* introduces important billing changes for family planning services. These changes will be implemented in October 2003 as a result of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA). A future *Update* will notify providers of the specific effective dates for the various changes. These

changes are not policy or coverage related, but include:

- Adopting nationally recognized procedure codes, place of service (POS) codes, and modifiers to replace currently used Wisconsin Medicaid local codes.
- Revising CMS 1500 paper claim instructions.

Note: Use of the national codes that will replace Wisconsin Medicaid local codes or revised paper claim instructions prior to the implementation dates may result in claim denials. Specific implementation dates will be published in a future *Update*.

Adoption of national codes

Wisconsin Medicaid will adopt nationally recognized medical codes to replace currently used Wisconsin Medicaid local codes for family planning services.

Allowable procedure codes

Wisconsin Medicaid will adopt nationally recognized *Current Procedural Terminology* (CPT) and Healthcare Common Procedure Coding System (HCPCS) procedure codes to replace currently used Wisconsin Medicaid local procedure codes (W6117, W6201-W6209, and W6211-W6212) for family planning services. Refer to Attachment 1 of this *Update*

for a procedure code conversion chart. Providers will be required to use the appropriate CPT or HCPCS procedure code that describes the service provided.

Note: Providers should not use procedure code S4993 if contraceptives are included in the office visit.

Local procedure codes W6200 (Intrauterine device — progesterone) and W6210 (Family planning pharmacy visit oral contraceptive) will be discontinued as these services are obsolete. Therefore, W6200 and W6210 will not be replaced by nationally recognized procedure codes.

Providers should continue to refer to their service-specific *Updates* and handbooks for other nationally recognized procedure codes Wisconsin Medicaid covers.

Type of service codes

Type of service (TOS) codes will no longer be required on Medicaid claims. Wisconsin Medicaid will adopt CPT and HCPCS modifiers to replace currently used local TOS codes (“7,” “8,” “Q,” “U,” “W,” and “X”). Refer to Attachment 2 for a TOS code to modifier conversion chart. Providers will be required to use the appropriate CPT or HCPCS modifier that describes the service performed.

Anesthesia services

Providers will be required to use CPT anesthesia codes 00100-01999 and applicable modifiers when billing for anesthesia services. Wisconsin Medicaid will no longer reimburse claims for anesthesia services with CPT or HCPCS surgery procedure codes and TOS “7.” Refer to Attachment 2 for a TOS code to modifier conversion chart.

Wisconsin Medicaid will adopt HCPCS modifiers to replace currently used local modifiers (“W1,” “W2,” “W3,” “W4,” “WD,” “WJ,” and “WP”) for anesthesia services. Refer to Attachment 3 for a modifier conversion chart. Providers will be required to use the appropriate HCPCS modifier that describes the service performed.

Place of service codes

Nationally recognized two-digit POS codes will replace the one-digit Wisconsin Medicaid POS codes. Refer to Attachment 4 for a list of allowable POS codes for family planning services.

Coverage for family planning services

Medicaid coverage and documentation requirements for family planning services will remain unchanged. Refer to the Family Planning Clinic Services Handbook and *Updates* for complete Medicaid policies and procedures.

Revision of CMS 1500 paper claim instructions

With the implementation of HIPAA, Medicaid-certified family planning services providers will be required to follow the revised instructions for the CMS 1500 paper claim form in this *Update*, even though the actual CMS 1500 claim form is not being revised at this time. Refer to Attachment 5 for the revised instructions. Attachment 6 is a sample of a claim for family planning services that reflects the changes to the billing instructions.

Note: In some instances, paper claim instructions will be different from electronic claim instructions. Providers should refer to their software vendor’s electronic billing instructions for completing electronic claims.

Wisconsin Medicaid will adopt CPT and HCPCS modifiers to replace currently used local TOS codes (“7,” “8,” “Q,” “U,” “W,” and “X”).

Revisions made to the CMS 1500 claim form instructions

Revisions made to the CMS 1500 paper claim form instructions include the following:

- Other insurance indicators were revised (Element 9).
- Medicare disclaimer codes were revised (Element 11).
- Outside lab indicator is no longer required (Element 20).
- Place of service codes were revised (Element 24B).
- Type of service codes are no longer required (Element 24C).
- Up to four modifiers per procedure code may be entered (Element 24D).
- HealthCheck indicators “H” and “B” are no longer required (Element 24H).

General HIPAA information

Refer to the following Web sites for more HIPAA-related information:

- www.cms.gov/hipaa/ — Includes links to the latest HIPAA news and federal Centers for Medicare and Medicaid Services HIPAA-related links.
- aspe.hhs.gov/admsimp/ — Contains links to proposed and final rules, links to download standards and HIPAA implementation guides, and frequently asked questions regarding HIPAA and the Administrative Simplification provisions.
- www.dhfs.state.wi.us/hipaa/ — Contains Wisconsin Department of Health and

Family Services HIPAA-related publications, a list of HIPAA acronyms, links to related Web sites, and other valuable HIPAA information.

Information regarding Medicaid HMOs

This *Update* contains Medicaid fee-for-service information and applies to providers of services to recipients who have fee-for-service Medicaid. Since HIPAA impacts all health care payers, it is important to know that HIPAA changes, including changes from local procedure codes to national procedure codes, will also have an impact on Medicaid HMOs. For questions related to Medicaid HMOs or managed care HIPAA-related changes, contact the appropriate managed care organization.

The *Wisconsin Medicaid and BadgerCare Update* is the first source of program policy and billing information for providers.

Although the *Update* refers to Medicaid recipients, all information applies to BadgerCare recipients also.

Wisconsin Medicaid and BadgerCare are administered by the Division of Health Care Financing, Wisconsin Department of Health and Family Services, P.O. Box 309, Madison, WI 53701-0309.

For questions, call Provider Services at (800) 947-9627 or (608) 221-9883 or visit our Web site at www.dhfs.state.wi.us/medicaid/.

ATTACHMENT 1

Procedure code conversion chart for family planning services

The following table lists the nationally recognized *Current Procedural Terminology* (CPT) and Healthcare Common Procedure Coding System (HCPCS) procedure codes that providers will be required to use when submitting claims for family planning services. A future *Wisconsin Medicaid and BadgerCare Update* will notify providers of the specific effective dates for Wisconsin Medicaid's implementation of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Before HIPAA implementation		After HIPAA implementation	
Local procedure code	Local procedure code description	CPT/HCPCS procedure code	CPT/HCPCS procedure code description
W6117	Depo-medroxyprogesterone, 150 mg	J1055	Injection, medroxyprogesterone acetate for contraceptive use, 150 mg
W6200	Intrauterine device — progesterone	No longer an allowable procedure code	
W6201	Diaphragm	A4266	Diaphragm for contraceptive use
W6202	Jellies, creams, foams	A4269	Contraceptive supply, spermicide (e.g., foam, gel), each
W6203	Suppositories (PER 1)	99070	Supplies and materials (except spectacles), provided by the physician over and above those usually included with the office visit or other services rendered (list drugs, trays, supplies or materials provided)
W6204	Sponges (PER 1)		
W6206	Natural family planning supplies		
W6205	Condoms (PER 1)	A4267	Contraceptive supply, condom, male, each
W6207	Oral contraceptives	S4993	Contraceptive pills for birth control
W6208	Female condom	A4268	Contraceptive supply, condom, female, each
W6209	Cervical cap	A4261	Cervical cap for contraceptive use
W6210	Family planning pharmacy visit oral contraceptive	No longer an allowable procedure code	
W6211	Initial visit, non-comprehensive	99203	Office or other outpatient visit for the evaluation and management of a new patient, at least 30 minutes
W6212	Annual visit non-comprehensive	99213	Office or other outpatient visit for the evaluation and management of an established patient, at least 15 minutes
		99214	Office or other outpatient visit for the evaluation and management of an established patient, at least 25 minutes

ATTACHMENT 2

Type of service code to modifier conversion chart for family planning services

The following table lists the nationally recognized *Current Procedural Terminology* (CPT) and Healthcare Common Procedure Coding System (HCPCS) modifiers that providers will be required to use when submitting claims for family planning services. A future *Wisconsin Medicaid and BadgerCare Update* will notify providers of the specific effective dates for Wisconsin Medicaid's implementation of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Before HIPAA implementation	After HIPAA implementation
Local type of service code	CPT/HCPCS modifier and description
1, 2, 4, 5, 9, B	No modifier assigned to replace type of service
7	AA Anesthesia services performed personally by anesthesiologist
8	80 Assistant surgeon
Q, W, or X	26 Professional component
U	TC Technical component

ATTACHMENT 3

Modifier conversion chart for anesthesia services

The following table lists the nationally recognized Healthcare Common Procedure Coding System (HCPCS) modifiers that providers will be required to use when submitting claims for anesthesia services. A future *Wisconsin Medicaid and BadgerCare Update* will notify providers of the specific effective dates for Wisconsin Medicaid's implementation of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Before HIPAA implementation		After HIPAA implementation	
Local modifier	Local modifier description	HCPCS modifier	HCPCS modifier description
WD	CRNA or AA is the only CRNA or AA being medically directed	QX	CRNA (or AA) service: with medical direction by a physician
WP	Certified registered nurse anesthetist (CRNA) or anesthesiologist assistant (AA) is one of two, three, or four CRNAs or AAs being medically directed		
WJ	CRNA is medically supervised	QZ	CRNA service: without medical direction by a physician
W1	Medically directing one CRNA or AA	QY	Medical direction of one CRNA (or AA) by an anesthesiologist
W2	Medically directing two CRNAs or AAs	QK	Medical direction of two, three, or four concurrent anesthesia procedures involving qualified individuals
W3	Medically directing three CRNAs or AAs		
W4	Medically directing four CRNAs or AAs		

ATTACHMENT 4

Place of service codes for family planning services

The following table lists the nationally recognized place of service (POS) codes that providers will be required to use when submitting claims for family planning services. A future *Wisconsin Medicaid and BadgerCare Update* will notify providers of the specific effective dates for Wisconsin Medicaid's implementation of the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

POS code	POS code description
03	School
04	Homeless Shelter
05	Indian Health Service Free-Standing Facility
06	Indian Health Service Provider-Based Facility
07	Tribal 638 Free-Standing Facility
08	Tribal 638 Provider-Based Facility
11	Office
15	Mobile Unit
20	Urgent Care Facility
21	Inpatient Hospital
22	Outpatient Hospital
23	Emergency Room–Hospital
24	Ambulatory Surgical Center
25	Birthing Center
31	Skilled Nursing Facility
32	Nursing Facility
33	Custodial Care Facility
50	Federally Qualified Health Center
51	Inpatient Psychiatric
54	Intermediate Care Facility/Mentally Retarded
60	Mass Immunization Center
61	Comprehensive Inpatient Rehabilitation Facility
71	State or Local Public Health Clinic
72	Rural Health Clinic
99	Other Place of Service

ATTACHMENT 5

CMS 1500 claim form instructions for family planning services

(For claims submitted after HIPAA implementation)

Use the following claim form completion instructions, **not** the element descriptions printed on the claim form, to avoid denied claims or inaccurate claim payment. Complete all required elements as appropriate. Do not include attachments unless instructed to do so.

Wisconsin Medicaid recipients receive a Medicaid identification card upon being determined eligible for Wisconsin Medicaid. Always verify a recipient's eligibility before providing nonemergency services by using the Eligibility Verification System (EVS) to determine if there are any limitations on covered services and to obtain the correct spelling of the recipient's name. Refer to the Provider Resources section of the All-Provider Handbook or the Medicaid Web site at www.dhfs.state.wi.us/medicaid/ for more information about the EVS.

Element 1 — Program Block/Claim Sort Indicator

Enter claim sort indicator "P" in the Medicaid check box for the service billed.

Element 1a — Insured's I.D. Number

Enter the recipient's 10-digit Medicaid identification number. Do not enter any other numbers or letters. Use the Medicaid identification card or the EVS to obtain the correct identification number.

Element 2 — Patient's Name

Enter the recipient's last name, first name, and middle initial. Use the EVS to obtain the correct spelling of the recipient's name. If the name or spelling of the name on the Medicaid identification card and the EVS do not match, use the spelling from the EVS.

Element 3 — Patient's Birth Date, Patient's Sex

Enter the recipient's birth date in MM/DD/YY format (e.g., February 3, 1955, would be 02/03/55) or in MM/DD/YYYY format (e.g., February 3, 1955, would be 02/03/1955). Specify whether the recipient is male or female by placing an "X" in the appropriate box.

Element 4 — Insured's Name (not required)

Element 5 — Patient's Address

Enter the complete address of the recipient's place of residence, if known.

Element 6 — Patient Relationship to Insured (not required)

Element 7 — Insured's Address (not required)

Element 8 — Patient Status (not required)

Element 9 — Other Insured's Name (not required)

Element 10 — Is Patient's Condition Related to (not required)

Element 11 — Insured’s Policy, Group, or FECA Number (not required)

Elements 12 and 13 — Authorized Person’s Signature (not required)

Element 14 — Date of Current Illness, Injury, or Pregnancy (not required)

Element 15 — If Patient Has Had Same or Similar Illness (not required)

Element 16 — Dates Patient Unable to Work in Current Occupation (not required)

Elements 17 and 17a — Name and I.D. Number of Referring Physician or Other Source

Required for nonemergency services. Enter the referring physician’s name and six-character Universal Provider Identification Number (UPIN). If the UPIN is not available, enter the eight-digit Medicaid provider number or the license number of the referring physician.

Element 18 — Hospitalization Dates Related to Current Services (not required)

Element 19 — Reserved for Local Use

If a provider bills an unlisted (or not otherwise specified) procedure code, a description of the procedure must be indicated in this element. If Element 19 does not provide enough space for the procedure description, or if a provider is billing multiple unlisted procedure codes, documentation must be attached to the claim describing the procedure(s). In this instance, indicate “See Attachment” in Element 19.

Element 20 — Outside Lab? (not required)

Element 21 — Diagnosis or Nature of Illness or Injury

Enter the *International Classification of Diseases, Ninth Revision, Clinical Modification* (ICD-9-CM) diagnosis code for each symptom or condition related to the services provided. List the primary diagnosis first. Etiology (“E”) and manifestation (“M”) codes may not be used as a primary diagnosis. The diagnosis description is not required.

Element 22 — Medicaid Resubmission (not required)

Element 23 — Prior Authorization Number (not required)

Element 24A — Date(s) of Service

Enter the month, day, and year for each service using the following guidelines:

- When billing for one date of service (DOS), enter the date in MM/DD/YY or MM/DD/YYYY format in the “From” field.
- When billing for two, three, or four DOS on the same detail line, enter the first DOS in MM/DD/YY or MM/DD/YYYY format in the “From” field and enter subsequent DOS in the “To” field by listing **only** the date(s) of the month. For example, for DOS December 1, 8, 15, and 22, 2003, indicate 12/01/03 or 12/01/2003 in the “From” field and indicate 08/15/22 in the “To” field.

It is allowable to enter up to four DOS per line if:

- All DOS are in the same calendar month.
- All services are billed using the same procedure code and modifier, if applicable.
- All services have the same place of service (POS) code.
- All services were performed by the same provider.
- The same diagnosis is applicable for each service.

- The charge for all services is identical. (Enter the total charge **per detail line** in Element 24F.)
- The number of services performed on each DOS is identical.
- All services have the same emergency indicator, if applicable.

Element 24B — Place of Service

Enter the appropriate two-digit place of service (POS) code for each service. Refer to Attachment 4 of this *Wisconsin Medicaid and BadgerCare Update* for a list of allowable POS codes for family planning services.

Element 24C — Type of Service (not required)

Element 24D — Procedures, Services, or Supplies

Enter the single most appropriate five-character procedure code. Wisconsin Medicaid denies claims received without an appropriate procedure code.

Modifiers

Enter the appropriate (up to four per procedure code) modifier(s) in the “Modifier” column of Element 24D. Please note that Wisconsin Medicaid has not adopted all national modifiers.

Element 24E — Diagnosis Code

Enter the number (1, 2, 3, or 4) that corresponds to the appropriate ICD-9-CM diagnosis code listed in Element 21.

Element 24F — \$ Charges

Enter the total charge for each line item. Providers are required to bill Wisconsin Medicaid their usual and customary charge. The usual and customary charge is the provider’s charge for providing the same service to persons not entitled to Medicaid benefits.

Element 24G — Days or Units

Enter the appropriate number of units for each line item. Always use a decimal (e.g., 2.0 units).

Element 24H — EPSDT/Family Plan

Enter an “F” for all services.

Element 24I — EMG

Enter an “E” for **each** procedure performed as an emergency. If the procedure is not an emergency, leave this element blank.

Element 24J — COB (not required)

Element 24K — Reserved for Local Use (not required)

Element 25 — Federal Tax I.D. Number (not required)

Element 26 — Patient’s Account No. (not required)

Optional — Providers may enter up to 20 characters of the patient’s internal office account number. This number will appear on the Remittance and Status Report and/or the 835 Health Care Claim Payment/Advice transaction.

Element 27 — Accept Assignment (not required)

Element 28 — Total Charge

Enter the total charges for this claim.

Element 29 — Amount Paid (not required)**Element 30 — Balance Due**

Enter the balance due as determined by subtracting the amount paid in Element 29 from the amount in Element 28.

Element 31 — Signature of Physician or Supplier

The provider or the authorized representative must sign in Element 31. The month, day, and year the form is signed must also be entered in MM/DD/YY or MM/DD/YYYY format.

Note: The signature may be a computer-printed or typed name and date, or a signature stamp with the date.

Element 32 — Name and Address of Facility Where Services Were Rendered (not required)**Element 33 — Physician's, Supplier's Billing Name, Address, ZIP Code, and Phone #**

Enter the name of the provider submitting the claim and the complete mailing address. The minimum requirement is the provider's name, address, city, state, and Zip code. At the bottom of Element 33, enter the billing provider's eight-digit Medicaid provider number.

CARRIED

					PATIENT AND INSIPED INFORMATION
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PHYSICIAN OR SUPPLIER INFORMATION